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CIA-RDP61-00274A000200130028-2

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TAB M

Office of Scientific Intelligence

Recommended Redistribution of Clerical Man-hours

Activity	Operations Staff		Intelligence Production Staff		Biology Division		Medicine Division		Chemistry Division		Physics and Electronics Division		Applied Science Division		Nuclear Energy Division		Scientific Analysis Division		Scientific Resources Division		Total	
	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-	+	-	+
Dictation	18		18		3		20		16		7		12		19		24		2		139	
Typing	37				19		41		16		22			52	36			50		31	152	152
Logging							1				2			2				2	1		4	4
Filing		7	2			3	6		17			12		3	21			18		3	46	46
Routing				10	4		19		5				28			6		35		5	56	56
Telephone				2		2	2		2		5		2		1			9	1		13	13
Reproduction		1	2			1	1				2		3					6			8	8
	55	8	22	12	7	25	90	0	56	0	38	12	45	57	77	6	24	120	4	39	418	279
Net Change Excluding Dictation	29			8		21	70		40		19			24	52			120		37	210	210
Reapportioned Dictation		6		10		7		13		11		25		19		13		27		8		139
Indicated Net Change	23			18		28	57		29			6		43	39			147		45		
Recommended Net Change							80		40						40			120		40		

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